International Council on Systems Engineering

A better world through a systems approach

How to: Renew ASEP and CSEP

incose.org

INCOSE ASEP
INCOSE CSEP
INCOSE ESEP
INCOSE

SEP Renewal Requirements

ASEP Renewal:

Period: Five years
Fee: $100 application fee
Individual, Student, or Senior Membership required
120 PDUs required

CSEP Renewal:

Period: three years
Fee: $100 application fee
Individual, Student, or Senior Membership required
120 PDUs required

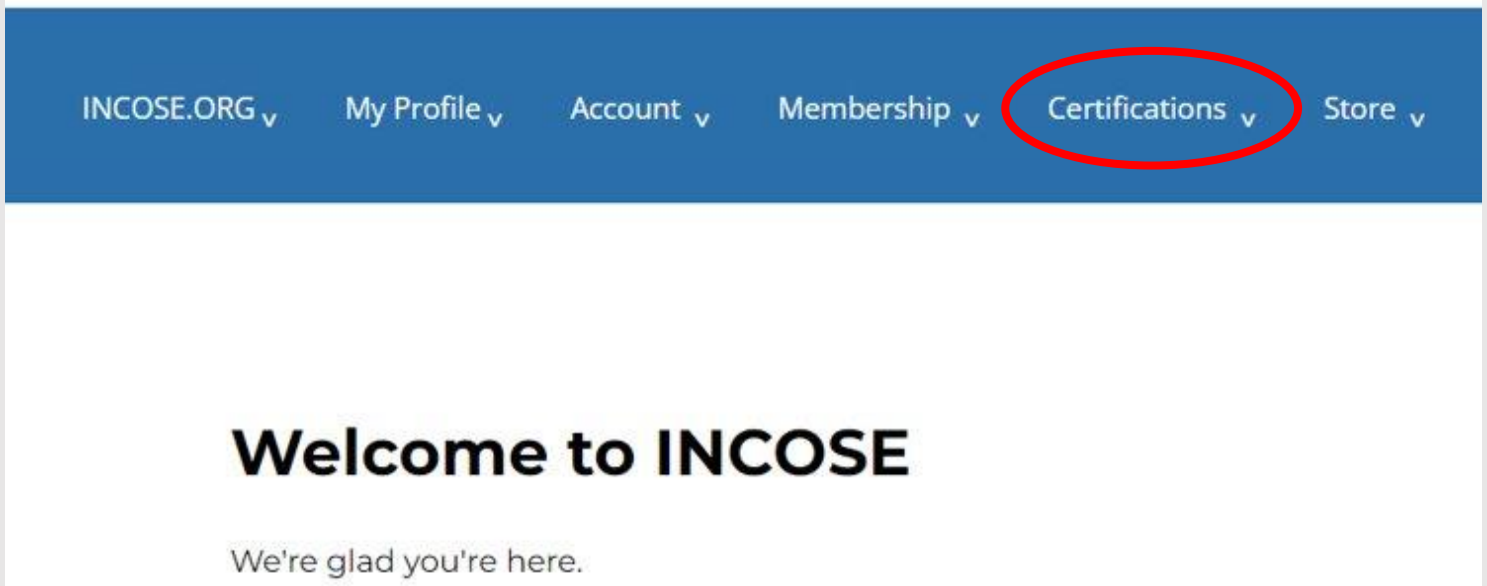
(*) ESEP:

No renewal required
Active membership required

Step 1

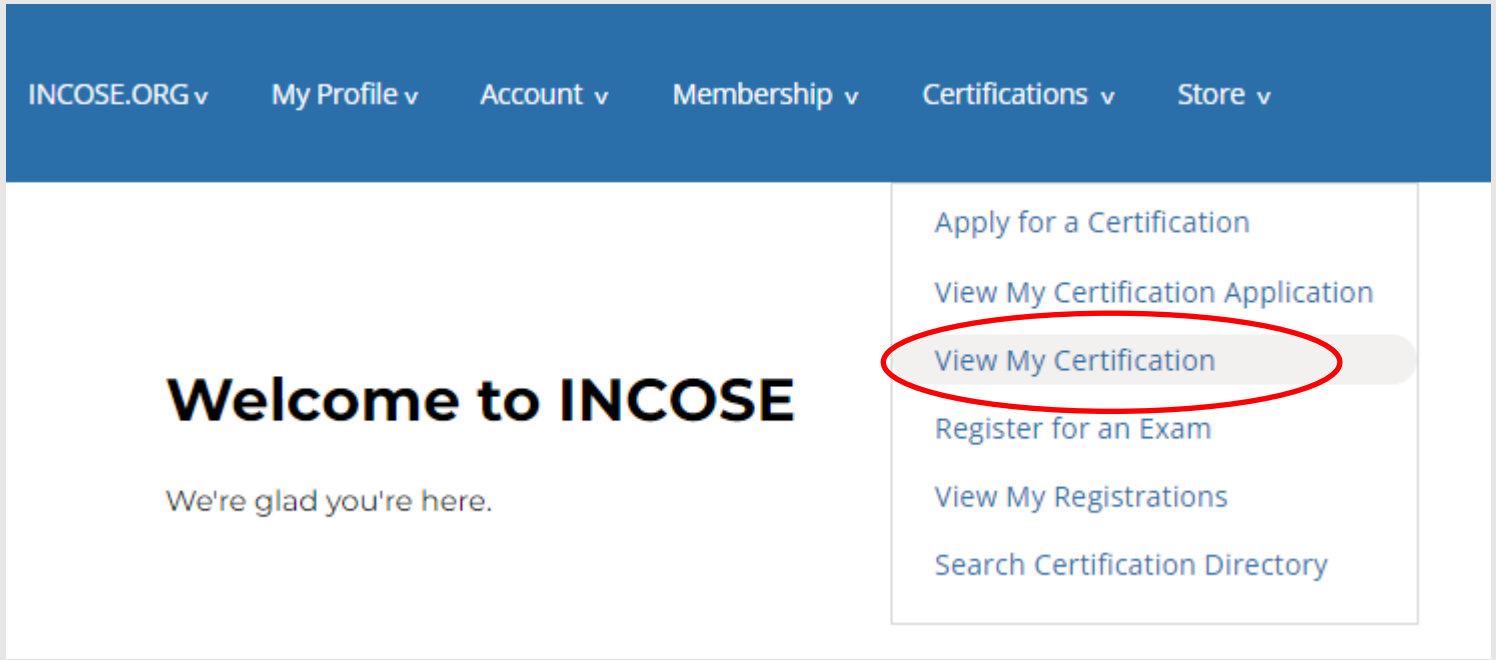
Log in to portal.incose.org.

From the banner menu, click on “Certifications.”



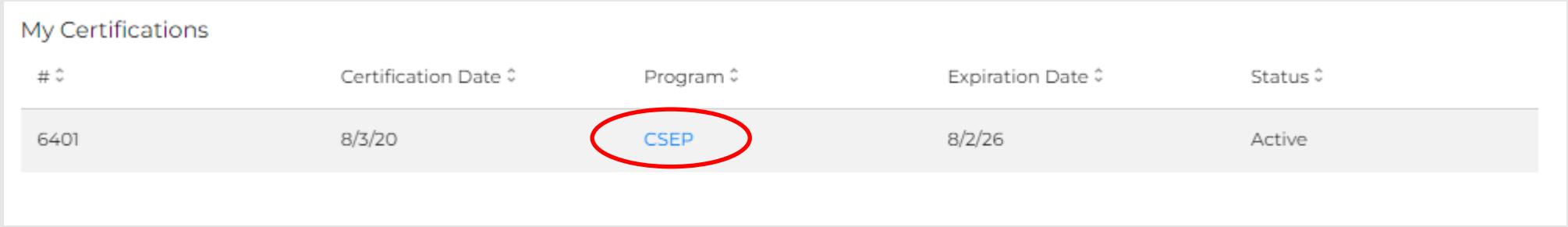
Step 2

Click on “View My Certification.”



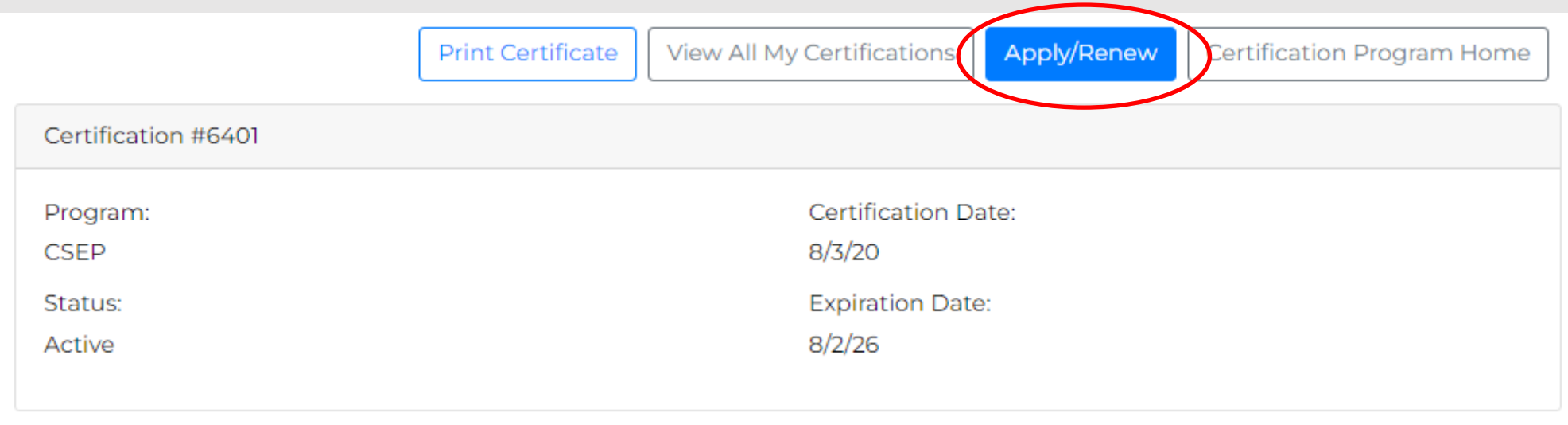
Step 3

Click on the hyperlink for the SEP Program you wish to renew.



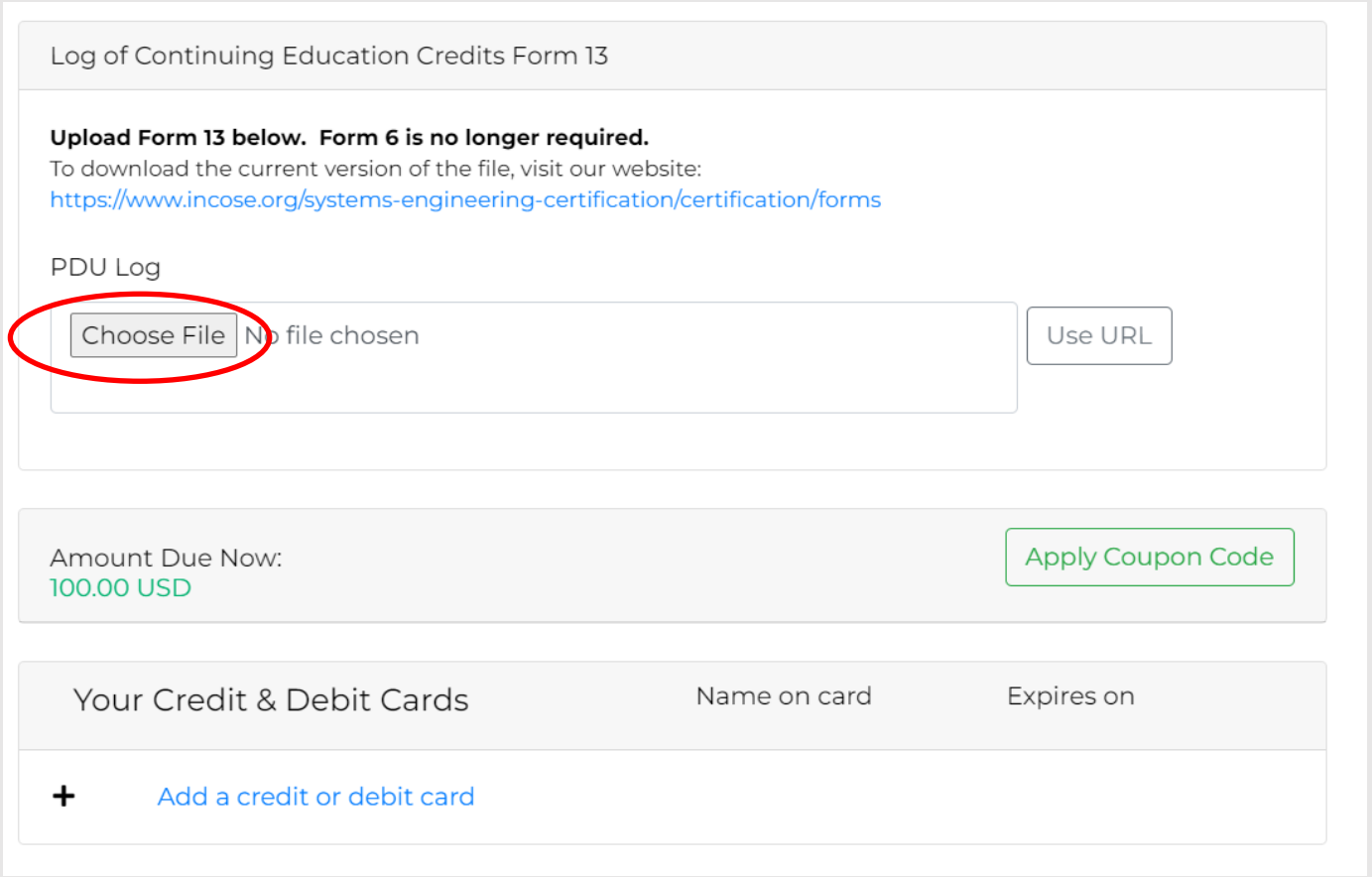
Step 4

Click on the “Apply/Renew” button.



Step 5

Upload Form 13.

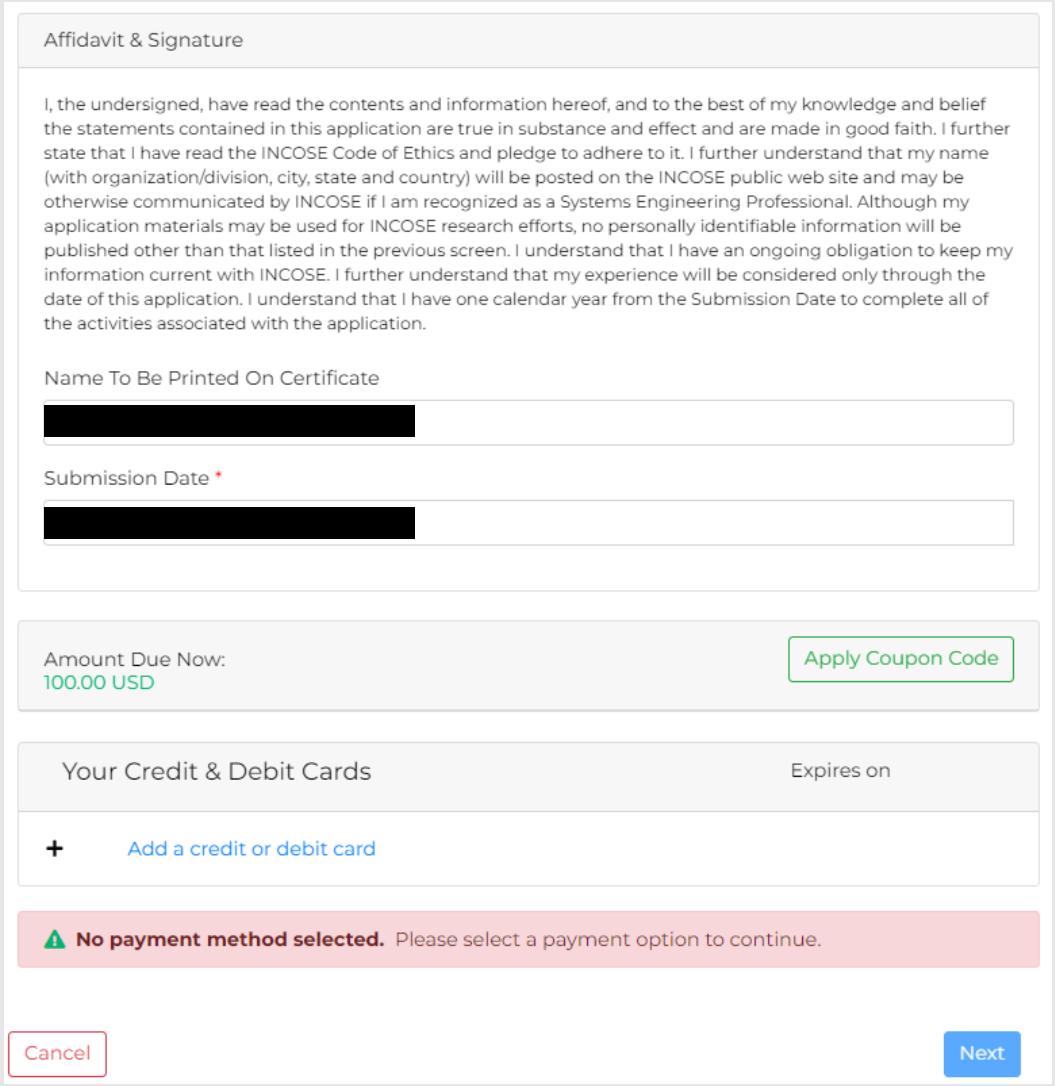


Step 6

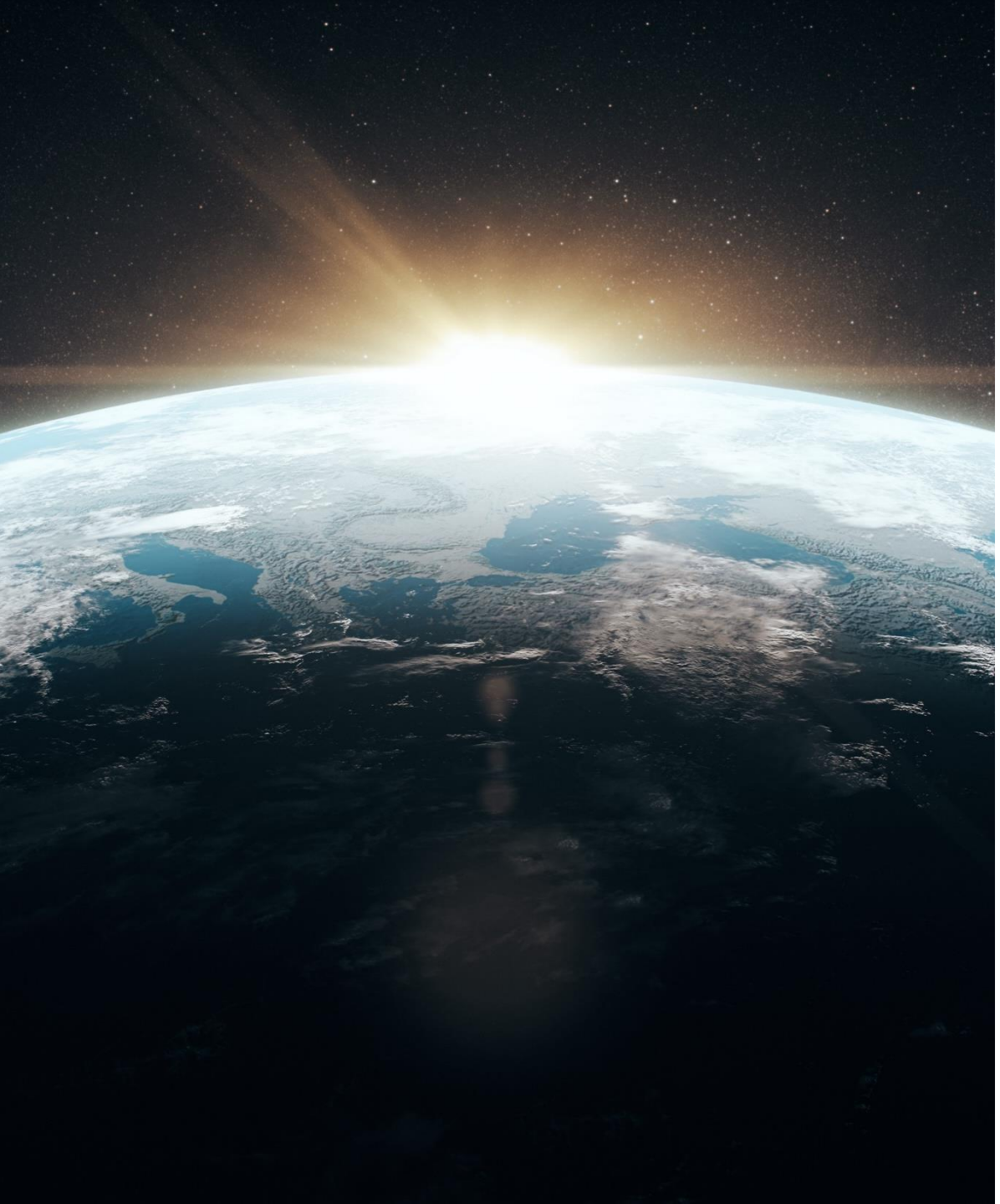
Read the affidavit. Complete the required fields.

Add payment information and click “Next.”

Review your information and then click “Process Order.”



Thank you



Any Questions?

Certification Office
certification@incose.net

For more information visit
www.incose.org/certification